# **College User Creation**

# Background

• Existing Logins For Colleges

College User Details
----------------------

Sr. No.	Code	User	Password
SI. NO.		Name	
1	123	c15123	****
2	123	c15123_1	****
3	123	c15123_2	****
4	123	c15123_3	****
5	123	c15123_4	****

• New Role wise logins for Colleges

College Roles Details			
Sr.No Role Name			
1 Principal			
2 ADES Operator			
3 Examination Coordinator			
4	Examination Operator		
5	DC Operator		

# Roles assign to Admin/Principal

• Principal will work as administrator for Digital college login. He/She able to perform all activities such as Admission, Eligibility (enrollment),pre-examination ,ADES and Various reports for all activities.

Application » Results	ititutions » Admissions-AY 2017-18 » Scholarsh	ips » Examinations » e-Suvidha Services » C	
University			User c15123
>Organizational Structure			Password •••••
Activities/Services	2		Go
Media	Click to enable A	Forgot Password Download	
	nformation for College Level "http://bamuaoa.digitaluniversity.ac/adminlogin" News and Events Application Forms		eSuvidha mobile app
	Online Affiliation 2017-18 N BAMUA Online Payment Instructions manual	<ul> <li>Revised Fees of Result Register &amp; Document Verification N</li> <li>PROCEDURE FOR VERIFICATION OF DOCUMENTS</li> <li>EXAMINATION FORM (REGISTRATION) FOR M.A. EXTERNAL ONLY</li> <li>To Download Sample Admission form (Revised for 2010-11)for Colleges and University Department Click Here</li> <li>To Download Various Application form (Moderation, Recounting) Click Here</li> </ul>	Click here         Online Application         for Admission/Enrollment         Academic Year 2017-18

iversity	Update College User Details
Organizational Structure	
tivities/Services	
edia	<b>Note :</b> After updating College user details, you will be redirected to 'Login' page, Please use updated LoginID and Password for 'LOGIN'
ademics	
cademics	Name: Foster Development College of Education *
R/Publications	Name of User:
	Login ID: c15234 *
	Note : (Do not use any Special Character's in LoginID)
	Password:
	Email ID: *
	Mobile Number: 91 - *
	Get OTP
	Enter OTP:
	Note : (Please enter OTP received on Mobile Number/Email ID) Note: * marked fields are mandatory.

University	Update College User De	tails	
> Organizational Structure			
Activities/Services			
Media	Note : After updating College user details, you will be redirected to 'Login' page, Please use updated LoginID and Password for 'LOGIN'		
Academics			
▶Academics	Name:	Foster Development College of Education	*
IPR/Publications	Name of User:		*
	Login ID:	c15234 *	
		Note : (Do not use any Special Character's in LoginID)	
	Password:	•••••	
	Email ID:	sagarg@mkcl.org *	
	Mobile Number:	91 -7768933128 *	
		Get OTP	
	Enter OTP:		
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	Note: * marked fields are man	ndatory.	
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University	Update College User Details			
> Organizational Structure				
Activities/Services				
Media	<b>Note :</b> After updating College user details, you will be redirected to 'Login' page, Please use updated LoginID and Password for 'LOGIN'			
Academics				
►Academics	Name: Foster Development College of Education	<b>.</b>		
IPR/Publications				
	Name of User: sagar gosavi	*		
	Login ID: c15234 *			
Note : (Do not use any Special Character's in LoginID)				
	Password: •••••			
	Email ID: sagarg@mkcl.org *			
	Mobile Number: 91 -7768933128 *			
	Get OTP OTP sent on entered Mobile No and Email ID			
	Enter OTP: 538415			
	Note : (Please enter OTP received on Mobile Number/Email ID)			
	Note: * marked fields are mandatory.			

University	Update College User Details	
> Organizational Structure		
Activities/Services		
Media	<b>Note :</b> After updating College user details, you will be redirected to 'Login' page, Please use updated LoginID and Password for 'LOGIN'	
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▶Academics	Informat Please use Latest entered LoginID and Password on thi	tion Saved Successfully s link.CLICK FOR LOGI
IPR/Publications	Name: Foster Development College of Education	*
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<ul> <li>Courses &gt; Colleges &amp; Inst</li> <li>Application &gt; Results</li> </ul>	titutions » Admissions-AY 2017-18 » Scholarshi	ips » Examinations » e-Suvidha Services » Co	nvocations » Online
University > Organizational Structure Activities/Services Media	टlick to enable Adobe Flash Player महाविद्यालयाने Mandate मार्फत रकमेचा भरणा केलेला आसल्यास महाविद्यालयाच्या लॉगिन मधून Confirm करणे आवश्यक आहे		User C15234 Password •••••• Fornot Password Econot Password Download eSuvidha mobile app
	News and Events	Application Forms	
	Online Affiliation 2017-18 BAMUA Online Payment Instructions manual Ne Only Online Admission Submit Confirm Link	<ul> <li>Revised Fees of Result Register &amp; Document Verification Ne</li> <li>PROCEDURE FOR VERIFICATION OF DOCUMENTS</li> <li>EXAMINATION FORM (REGISTRATION) FOR M.A. EXTERNAL ONLY</li> <li>To Download Sample Admission form (Revised for 2010-11) for Colleges and University Department Click Here</li> <li>To Download Various Application form (Moderation, Recounting) Click Here</li> </ul>	Click here Online Application for Admission/Enrollment Academic Year 2017-18

University	OTP Confirmation
> Organizational Structure	
Activities/Services	Enter OTP for Login received on your registered Mobile / Email ID
Media	User Name : c15234
Academics	
▶Academics	
IPR/Publications	
	ValidateOTP Go to Login

Course Definition | College Definition | Admissions | Registration | Administration | Messaging | Pre Examination | Examination | Reports | Student Profile | Invoice | Dashboard | Student Facilitation Center |

### Welcome Foster Development College of Education !

You have logged in as College and your last logon was 7/13/2018 12:33:30 PM

#### Home

- Course Definition
- College Definition
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- Messaging
- Pre Examination
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- Reports
- Student Profile
- Invoice
- Dashboard
- Student Facilitation
- Center

### Administration Portal Course Admissions Registration Definition College Definition Set Default Module Calender Circulars/Notices Messaging Inbox Alerts & Reminders

## **Online Chat Support | FAQ and Feedback**

# How Assign below Roles to College Employee

- **DC Operator** (This role will perform admission to enrollment activity and various admission related reports up to submit for registration)
- Examination Operator (This role will perform examform download, pre-exam activity ,exam form inward, exam form submission, blank mark list, attendance ,reports etc.)
- Examination Coordinator (This role will perform overall pre-examination activity including ADES data export and activity assign to Examination Operator etc)

# How Assign below Roles to College Employee

• ADES Operator (This role will perform assessment data entry, assessment reports etc.)

» Courses » Colleges & Institutions » Admissions-AY 2017-18 » Scholarships » Examinations » e-Suvidha Services » Convocations » Online Application » Results University User c152443\_1 > Organizational Structure Password ..... Activities/Services Media Click to enable Adobe Flash Player Download eSuvidha mobile app । टीप - महाविद्यालयाने Mandate मार्फत रकमेचा भरणा केलेला आसल्यास महाविद्यालयाच्या लॉ Announcements -News and Events Application Forms Revised Fees of Result Register & Document Verification Ne PROCEDURE FOR VERIFICATION OF Online Affiliation 2017-18 Ne DOCUMENTS BAMUA Online Payment Instructions manual EXAMINATION FORM (REGISTRATION) FOR **Click here** M.A. EXTERNAL ONLY Only Online Admission Submit Confirm Link To Download Sample Admission form Ne (Revised for 2010-11) for Colleges and More... **Online Application** University Department Click Here for Admission/Enrollment To Download Various Application form (Moderation, Recounting) Click Here Academic Year 2017-18 More...

University → Organizational Structure	Update College User De	tails
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Academics		
►Academics	Name:	Foster Development College of Education *
<b>IPR/Publications</b>	Name of User:	*
	Login ID:	*
	Password:	Note : (Do not use any Special Character's in LoginID)
	Select Role:	ADES Operator     DC Operator     Examination Coordinator     Examination Operator     Principal
	Email ID:	*
	Mobile Number:	91 - *
		Get OTP
	Enter OTP:	Note : (Please enter OTP received on Mobile Number/Email ID)
	Note: * marked fields are man	datory.

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►Academics	Name:	Foster Development College of Education	*
<b>IPR/Publications</b>	Name of User:	sagar	*
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		ADES Operator	
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	(	Principal	
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	Mobile Number:	91 -7888250302 *	
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» Courses » Colleges & Institutions » Admissions-AY 2017-18 » Scholarships » Examinations » e-Suvidha Services » Convocations » Online Application » Results

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		ADES Operator	
	Calact Dala	DC Operator     Constitution	
	Select Role:	Examination Coordinator Examination Operator	
		Principal	
	Email ID:	saagarg@mkcl.org *	
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	Name of User: sagar *
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	Email ID: saagarg@mkcl.org *
	Mobile Number: 91 -7888250302 *
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University			Usersagargs	
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	Downloads	Circulars/Notices		
	13.11.2017 Vigilance Squad report Ne 13.11.2017 JCS report Ne	B A List of External Examiner Panel M/A- 2018 Ne	Submit Profile for the post of Principal	

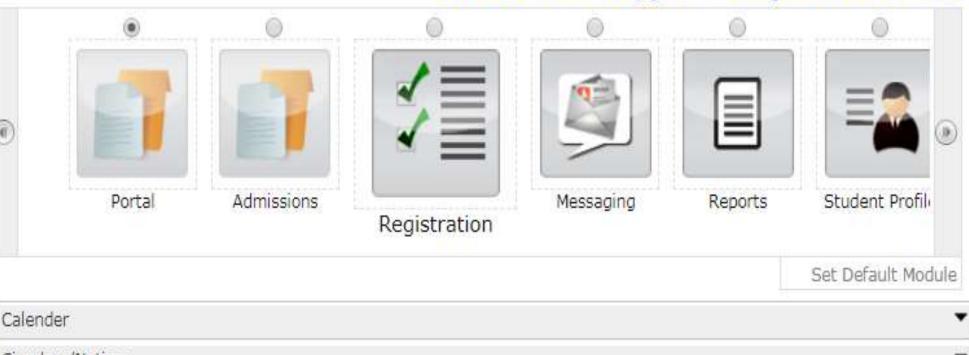
University	OTP Confirmation
Organizational Structure	
Activities/Services	Enter OTP for Login received on your registered Mobile / Email ID
Media	User Name : sagargs
Academics	
▶Academics	
IPR/Publications	
	ValidateOTP Go to Login

### Welcome Foster Development College of Education !

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## **Online Chat Support | FAQ and Feedback**

Calender	•
Circulars/Notices	*
Messaging Inbox	*
Alerts & Reminders	•

# Login Creation by College Admin Login

- For Every college there is Admin login e.g. c152443
- Admin login can create multiple logins in colleges based on Roles.
- Below are the roles in college logins
  - Principal
    DC Operator
    ADES Operator

Examination Operator
 Examination Coordinator

Application » Results	ititutions » Admissions-AY 2017-18 » Scholarsh	ips » Examinations » e-Suvidha Services » C	
University			User c15123
>Organizational Structure			Password •••••
Activities/Services	2		Go
Media	Click to enable A	dobe Flash Player	Forgot Password Download
	nformation for College Level "http://bamuaoa.digi	italuniversity.ac/adminlogin" Application Forms	eSuvidha mobile app
	Online Affiliation 2017-18 N BAMUA Online Payment Instructions manual	<ul> <li>Revised Fees of Result Register &amp; Document Verification N</li> <li>PROCEDURE FOR VERIFICATION OF DOCUMENTS</li> <li>EXAMINATION FORM (REGISTRATION) FOR M.A. EXTERNAL ONLY</li> <li>To Download Sample Admission form (Revised for 2010-11)for Colleges and University Department Click Here</li> <li>To Download Various Application form (Moderation, Recounting) Click Here</li> </ul>	Click here         Online Application         for Admission/Enrollment         Academic Year 2017-18

Course Definition | College Definition | Admissions | Registration | Administration | Messaging | Pre Examination | Examination | Reports | Student Profile | Invoice | Dashboard | Student Facilitation Center |

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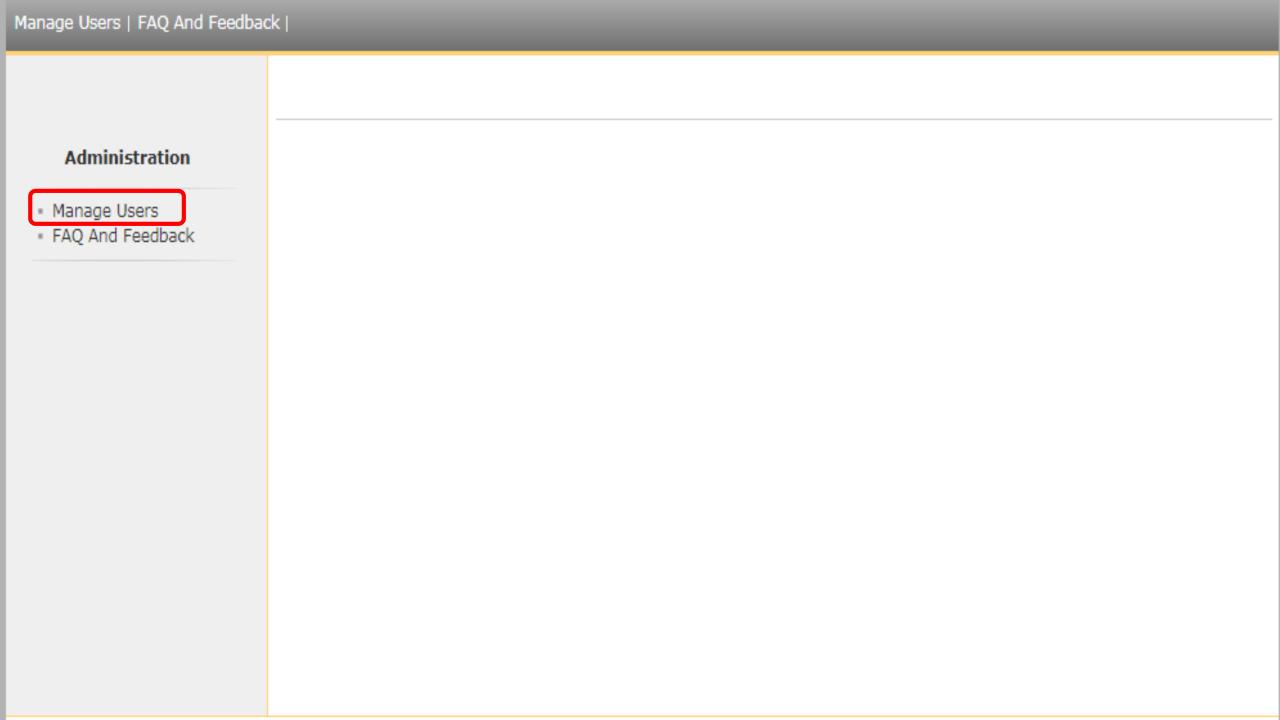
#### Home

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- Pre Examination
- Examination
- Reports
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- Invoice
- Dashboard
- Student Facilitation

Center



## **Online Chat Support | FAQ and Feedback**



College Name : Foster Development College of Education, Aurangabad, Aurangabad College Code : 452 Region :

### User Management - Role wise User Creation

#### Administration

- Manage Users
- FAQ And Feedback

### Search Users by Name/Username

RoleName	No of members	Select Role
ADES Operator	5	Select
DC Operator	5	Select
Examination Coordinator	5	Select
Examination Operator	5	Select
Principal	1	Select

Manage Users

College Name : Foster Development College of Education, Aurangabad, Aurangabad College Code : 452 Region : User Management for the Role ADES Operator Administration Create New User FAQ And Feedback No Records Found

	College Name : Foster Development College of Education, Aurangabad, Aurangabad College Code : 452 Region :		
	User Management - Define User		
Administration			
<ul> <li>Manage Users</li> <li>FAQ And Feedback</li> </ul>	New Save Delete		
	Selected Role: ADES Operator		
	Name: abhishek *		
	Email ID: sagarg@mkcl.org *		
	Mobile Number: 91 -971111111 *		
	User Name: abhisheka *		
	Upload Photo: Choose File No file chosen		
	Note: * marked fields are mandatory.		

	College Name : Foster Development College of Education, Aurangabad, Aurangabad College Code : 452 Region :			
	User Management - De	fine User		
Administration				
<ul> <li>Manage Users</li> <li>FAQ And Feedback</li> </ul>	New Save Delete			
		User create	ed successfully and details sen	d via SMS and E-mail.
	Selected Role:			
	Name:	abhishek		*
	Email ID:	sagarg@mkcl.org	*	
	Mobile Number:	91 -971111111 *		
	User Name:	abhisheka *		
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» Courses » Colleges & Institutions » Admissions-AY 2017-18 » Scholarships » Examinations » e-Suvidha Services » Convocations » Online Application » Results University Userlabhisheka > Organizational Structure Password ..... Activities/Services Forgot Password Media Click to enable Adobe Flash Player Download eSuvidha mobile app । - महाविद्यालयाने Mandate मार्फत रकमेचा भरणा केलेला आसल्यास महाविद्यालयाच्या लॉगिन मधून Confirm करणे आवश्यक उ News and Events **Application Forms** Revised Fees of Result Register & Document Verification Ne PROCEDURE FOR VERIFICATION OF DOCUMENTS = EXAMINATION FORM (REGISTRATION) FOR M.A. EXTERNAL ONLY **Click here** Online Affiliation 2017-18 Ne "| To Download Sample Admission form (Revised for 2010-11) for Colleges and BAMUA Online Payment Instructions manual University Department Click Here **Online Application** Only Online Admission Submit Confirm Link To Download Various Application form (Moderation, Recounting) Click Here for Admission/Enrollment Academic Year 2017-18 More... **Downloads** Circulars/Notices Submit Profile for B A List of External Examiner Panel M/A-2018 Ne the post of Principal ■13.11.2017 Vigilance Squad report Ne 12 11 2017 105 report No.

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IPR/Publications	Name of User:	er: abhishek *	
	Login ID:	D: abhisheka *	
		Note : (Do not use any Special Character's in LoginID)	
	Password:	'd: •••••	
		ADES Operator	
	Select Role:	OC Operator     Examination Coordinator     Examination Operator     Principal	
	Email ID:	D: sagarg@mkcl.org *	
	Mobile Number:	er: 91 -971111111 *	
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		Save	

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<b>IPR/Publications</b>	Name of User:	* *
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		Note : (Do not use any Special Character's in LoginID)
	Password:	•••••
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		ODC Operator
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		Principal
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Activities/Services         Media         Academics         * Academics         IPR/Publications         Name of User:         abhisheka         * Note : (Do not use any Special Character's in LoginID)         Password:         * Operator         Select Role:         * Examination Coordinator         * Examination Operator         * Principal         Email ID:         * Eagarg@mkcl.org         * Mobile Number:         * 10 P71 0TP sent on entered Mobile No and Email ID         * Note : (Please enter OTP received on Mobile Number/Email ID)         Note: * marked fields are mandatory.	University	Update College User Details
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Media       Please use updated LoginID and Password for 'LOGIN'         Academics       Information Saved Successfully         *Academics       Please use Latest entered LoginID and Password on this link.CLICK FOR LOGIN         IPR/Publications       Name : Foster Development College of Education, Aurangabad, Aurangabad *         Name of User:       abhishek         Login ID:       abhisheka         *       Note : (Do not use any Special Character's in LoginID)         Password:       *         *       ADES Operator         *       Oct Operator         *       Select Role:         *       Examination Coordinator         *       Examination Operator         *       Mobile Number:         *       Image OTP         *       Get OTP         *       OTP sent on entered Mobile No and Email ID         Enter OTP:       532564         Note: (Please enter OTP received on Mobile Number/Email ID)         Note: * marked fields are mandatory.	Activities/Services	Note - After updating College uper details, you will be redirected to 'Logic' page
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IPR/Publications       Name:       Foster Development College of Education, Aurangabad, Aurangabad       #         Interview       abhisheka       *         Login ID:       abhisheka       *         Note : (Do not use any Special Character's in LoginID)       Password:       *         Password:       *       *         ODC Operator       DC Operator       DC Operator         Examination Operator       Examination Operator         Principal       *         Mobile Number:       91         971111111       *         Get OTP       OTP sent on entered Mobile No and Email ID         Enter OTP:       532564         Note : (Please enter OTP received on Mobile Number/Email ID)         Note: * marked fields are mandatory.	Academics	Information Saved Successfully
IPR/Publications       Name of User:       abhisheka       *         Login ID:       abhisheka       *         Note : (Do not use any Special Character's in LoginID)         Password:	►Academics	Please use Latest entered LoginID and Password on this link.CLICK FOR LOGI
Name of User: abhisheka     Login ID: abhisheka        Note: (Do not use any Special Character's in LoginID)   Password: <ul> <li>ADES Operator</li> <li>DC Operator</li> <li>Select Role:</li> <li>Examination Coordinator</li> <li>Examination Operator</li> <li>Principal</li> </ul> Email ID: sagarg@mkcl.org   * Mobile Number:   91 971111111   * Get OTP   OTP sent on entered Mobile No and Email ID   Enter OTP: 532564   Note: (Please enter OTP received on Mobile Number/Email ID)   Note: * marked fields are mandatory.	TPR / Publications	Name: Foster Development College of Education, Aurangabad, Aurangabad
Note : (Do not use any Special Character's in LoginID)         Password :            • ADES Operator         • DC Operator         • DC Operator         • Examination Coordinator         • Examination Operator         • Principal         • Email ID : sagarg@mkcl.org         • Principal         • Select Role : 91 -971111111         •         • Get OTP         • OTP sent on entered Mobile No and Email ID         • Enter OTP : 532564         • Note : (Please enter OTP received on Mobile Number/Email ID)         Note: * marked fields are mandatory.		Name of User: abhishek *
Password: ADES Operator DC Operator Select Role: Examination Coordinator Examination Operator Principal Email ID: sagarg@mkcl.org * Mobile Number: 91 -971111111 * Get OTP OTP sent on entered Mobile No and Email ID Enter OTP: 532564 Note: (Please enter OTP received on Mobile Number/Email ID) Note: * marked fields are mandatory.		Login ID: abhisheka *
Password: ADES Operator DC Operator Select Role: Examination Coordinator Examination Operator Principal Email ID: sagarg@mkcl.org * Mobile Number: 91 -971111111 * Get OTP OTP sent on entered Mobile No and Email ID Enter OTP: 532564 Note: (Please enter OTP received on Mobile Number/Email ID) Note: * marked fields are mandatory.		Note : (Do not use any Special Character's in LoginID)
DC Operator         Select Role:       Examination Coordinator         Examination Operator         Principal         Email ID:       sagarg@mkcl.org         Mobile Number:       91 -971111111         Get OTP       OTP sent on entered Mobile No and Email ID         Enter OTP:       532564         Note:       (Please enter OTP received on Mobile Number/Email ID)         Note:       * marked fields are mandatory.		
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